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DISTRICT ATTORNEY  
OF THE THIRD JUDICIAL DISTRICT  
PARISHES OF  
LINCOLN AND UNION, LOUISIANA

FINANCIAL REPORT  
DECEMBER 31, 1987

Under provisions of state law, this report is a public document. A copy of this report has been submitted to the auditor, or receiver, of the parish and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date AUG 12 1998

DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
PARISHES OF LINCOLN AND UNION, LOUISIANA

FINANCIAL REPORT  
DECEMBER 31, 1997

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**INDEPENDENT AUDITOR'S REPORT**

Honorable Robert W. Levy  
District Attorney of the  
Third Judicial District  
Parishes of Lincoln and Union, Louisiana

I have audited the accompanying general purpose financial statements of the District Attorney of the Third Judicial District, a component unit of the Lincoln Parish Police Jury, as of and for the year ended December 31, 1997, as listed in the table of contents. These general purpose financial statements are the responsibility of the District Attorney's Office management. My responsibility is to express an opinion on these general purpose financial statements based on my audit.

I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States. These standards require that I plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the District Attorney of the Third Judicial District, as of December 31, 1997, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, I have issued a report dated June 26, 1998 on my consideration of the District Attorney's internal control over financial reporting and our tests of its compliance with certain provisions of laws and regulations.

My audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund and account group financial statements for the year ended December 31, 1997, the individual fund financial statements for the year ended December 31, 1997, and the schedule of expenditures of federal awards listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the District Attorney of the Third Judicial District. Such information has been subjected to the auditing procedures applied in the audits of the general purpose financial statements for the years ended December 31, 1997 and 1996, and, in my opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.



Don M. McGhee  
Certified Public Accountant  
June 26, 1998

**GENERAL PURPOSE FINANCIAL STATEMENTS  
(COMBINED STATEMENTS – – OVERVIEW)**

DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
 PARISHES OF LINCOLN AND UNION, LOUISIANA  
 COMBINED BALANCE SHEET -- ALL FUND TYPES AND ACCOUNT GROUPS

DECEMBER 31, 1967

WITH COMPARATIVE TOTALS FOR DECEMBER 31, 1966

	GOVERNMENTAL FUND TYPES		FOUNDRY FUND TYPE		ACCOUNT GROUP GENERAL FUND		TOTALS (MEMORANDUM ONLY)	
	SPECIAL REVENUE		AGENCY		ASSETS		1967	
	GENERAL	REVENUE					1967	1966
<b>ASSETS</b>								
Cash	\$ 50,767	\$ 140,137	\$ 104,257	\$ 0	\$ 361,762	\$ 404,169		
Certificates of Deposit	812,039	116,730	0	0	528,811	910,606		
Due from Other Units	10,586	14,109	0	0	24,289	50,026		
Due from Other Funds	34,316	0	0	0	34,316	20,747		
Non-Cash Assets Seized	0	0	16,929	0	16,929	7,529		
Equipment	0	0	0	0	328,792	328,792		
<b>TOTAL ASSETS</b>	<b>\$ 307,249</b>	<b>\$ 276,972</b>	<b>\$ 181,186</b>	<b>\$ 0</b>	<b>\$ 328,792</b>	<b>\$ 994,798</b>	<b>\$ 977,652</b>	
<b>LIABILITIES AND FUND EQUITY</b>								
<b>LIABILITIES</b>								
Accounts Payable	\$ 1,025	\$ 615	\$ 0	\$ 0	\$ 0	\$ 1,710	\$ 11,328	
Accrued Liabilities	30,561	0	0	0	0	50,951	17,412	
Secured not yet Forfeited	0	0	128,842	0	0	586,842	689,928	
Judgments not yet Discounted	0	0	40,231	0	0	40,231	129,309	
Due to Other Funds	0	29,859	4,473	0	0	34,316	20,747	
<b>TOTAL LIABILITIES</b>	<b>\$ 31,586</b>	<b>\$ 30,474</b>	<b>\$ 173,546</b>	<b>\$ 0</b>	<b>\$ 343,250</b>	<b>\$ 689,657</b>		
<b>FUND EQUITY</b>								
Investment in General Fund Assets	0	0	0	0	328,792	328,792	288,813	
Fund Balances								
Unreserved and Undesignated	175,602	246,554	0	0	0	422,156	443,619	
<b>TOTAL FUND EQUITY</b>	<b>175,602</b>	<b>246,554</b>	<b>0</b>	<b>0</b>	<b>328,792</b>	<b>750,948</b>	<b>706,432</b>	
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$ 207,248</b>	<b>\$ 276,972</b>	<b>\$ 181,186</b>	<b>\$ 0</b>	<b>\$ 328,792</b>	<b>\$ 994,798</b>	<b>\$ 977,652</b>	

The accompanying notes are an integral part of this statement.

**DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
PARISHES OF LINCOLN AND UNION, LOUISIANA  
COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES—ALL GOVERNMENTAL FUND TYPES  
YEAR ENDED DECEMBER 31, 1997  
WITH COMPARATIVE TOTALS FOR 1996**

	GENERAL	SPECIAL REVENUE	TOTALS (MEMORANDUM ONLY)	
			1997	1996
<b>REVENUES</b>				
Fees	\$ 0	\$ 21,963	\$ 21,963	\$ 27,667
Grants	95,811	128,163	224,574	124,455
Incentives	0	27,247	27,247	22,177
Interest Income	5,215	8,629	13,785	15,739
Intergovernmental	342,228	41,828	384,054	227,522
On-Benefit Revenue	420,642	82,072	482,715	475,241
Other Income	4,325	1,248	5,426	202
<b>TOTAL REVENUES</b>	<u>868,925</u>	<u>283,139</u>	<u>1,219,134</u>	<u>971,033</u>
<b>EXPENDITURES</b>				
General Government	640,339	325,297	1,165,626	946,234
Capital Outlay	62,164	13,897	73,871	11,529
<b>TOTAL EXPENDITURES</b>	<u>702,503</u>	<u>339,194</u>	<u>1,229,977</u>	<u>957,762</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>(13,578)</u>	<u>(56)</u>	<u>(20,493)</u>	<u>13,271</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating Transfers In	1,263	6,436	10,796	10,629
Operating Transfers (Out)	(4,215)	(5,863)	(10,795)	(10,629)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<u>(2,952)</u>	<u>2,573</u>	<u>0</u>	<u>0</u>
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>	<u>(22,484)</u>	<u>2,001</u>	<u>(20,493)</u>	<u>13,271</u>
<b>FUND BALANCE - BEGINNING</b>	<u>199,265</u>	<u>244,563</u>	<u>442,819</u>	<u>429,406</u>
<b>FUND BALANCE - ENDING</b>	\$ <u>175,832</u>	\$ <u>246,564</u>	\$ <u>422,156</u>	\$ <u>442,677</u>

The accompanying notes are an integral part of this statement.

DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
 PARISHES OF LINCOLN AND UNION, LOUISIANA  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN  
 FUND BALANCES—BUDGET (BASIC BASIS) AND ACTUAL—ALL GOVERNMENTAL FUND TYPES  
 YEAR ENDED DECEMBER 31, 1987

	GENERAL FUND			SPECIAL REVENUE FUND		
	BUDGET	ACTUAL	VARIANCE - FAVORABLE	BUDGET	ACTUAL	VARIANCE - FAVORABLE
<b>REVENUES</b>						
Fees	0	0	0	52,000	51,863	(137)
Grants	28,000	96,811	71,811	167,997	128,168	(39,844)
Interest	0	0	0	88,000	97,247	9,247
Interest Income	4,500	3,915	1,415	3,000	8,820	2,820
Intergovernmental	190,000	343,239	153,239	30,000	41,808	11,808
On-Budget Revenue	493,537	430,943	(59,594)	63,597	53,573	(17,259)
Other	400	4,389	3,989	0	1,048	1,048
<b>TOTAL REVENUES</b>	<b>778,537</b>	<b>869,885</b>	<b>170,456</b>	<b>335,254</b>	<b>338,139</b>	<b>(3,085)</b>
<b>EXPENDITURES</b>						
General Government	771,673	840,339	(139,666)	303,454	303,287	4,167
Capital Outlay	49,500	60,194	(14,694)	7,500	13,807	(6,307)
<b>TOTAL EXPENDITURES</b>	<b>747,173</b>	<b>900,533</b>	<b>(153,360)</b>	<b>310,954</b>	<b>317,094</b>	<b>(2,140)</b>
<b>EXCESS (DEFICIT) OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(28,636)</b>	<b>(119,654)</b>	<b>17,156</b>	<b>(39,255)</b>	<b>(795)</b>	<b>(34,225)</b>
<b>OTHER FINANCING SOURCES AND USES</b>						
Operating Transfers In	47,071	1,960	(58,117)	0	8,836	8,836
Operating Transfers Out	0	(4,918)	(4,918)	(41,071)	(5,893)	(35,178)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>47,071</b>	<b>(2,958)</b>	<b>(44,027)</b>	<b>(41,071)</b>	<b>2,943</b>	<b>(44,027)</b>
<b>EXCESS (DEFICIT) OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>	<b>4,435</b>	<b>(22,644)</b>	<b>(28,669)</b>	<b>(7,821)</b>	<b>2,001</b>	<b>(9,822)</b>
<b>FUND BALANCE—BEGINNING</b>	<b>228,000</b>	<b>188,588</b>		<b>272,493</b>	<b>244,553</b>	
<b>FUND BALANCE—ENDING</b>	<b>\$ 232,435</b>	<b>\$ 175,943</b>		<b>\$ 224,672</b>	<b>\$ 246,554</b>	

The accompanying notes are an integral part of this statement.

DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
PARISHES OF LINCOLN AND UNION, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENT  
DECEMBER 31, 1997

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

As provided by Article V, Section 26 of the Louisiana Constitution of 1974, the district attorney has charge of every criminal prosecution by the state in his district, is the representative of the state before the grand jury in his district, and is the legal advisor to the grand jury. He performs other duties as provided by law. The district attorney is elected by the qualified electors of the judicial district for a term of six years.

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. In November of 1984, the GASB issued a codification of governmental accounting and financial reporting standards. This codification is recognized as generally accepted accounting principles for state and local government.

**REPORTING ENTITY**

For financial reporting purposes, in conformity with GASB Statement No. 14, the District Attorney of the Third Judicial District is a component unit of the Lincoln Parish Police Jury. For the purposes of this financial report, this component unit serves as the nucleus for its own financial reporting entity and issues separate financial statements.

**FUND ACCOUNTING**

The accounts of the district attorney are organized on the basis of funds and an account group, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. Revenues are accounted for in those individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The funds presented in the financial statements are described as follows:

**Governmental Funds**

**General Fund**

The General Fund is the general operating fund of the district attorney. It is used to account for all financial resources except those required to be accounted for in another fund.

**Special Revenue Funds**

Special revenue funds are used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specific purposes.

DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
PARISHES OF LINCOLN AND UNION, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENT (CONTINUED)  
DECEMBER 31, 1997

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Fiduciary Funds**

**Agency Funds**

Agency Funds are used to account for assets held by the district attorney as an agent for individuals, private organizations, other governments, and/or other funds. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

**FIXED ASSETS**

Fixed asset holdings are accounted for in the general fixed assets account group, and the purchases of fixed assets are recorded as expenditures when acquired. No depreciation has been provided on these general fixed assets. The fixed assets are valued at historical cost or estimated cost if historical cost is not available. All other fixed assets used in the district attorney's office are provided by the Lincoln Parish Police-Jury and are accounted for in the general fixed assets account group of the police jury.

The account group is not a "fund". It is concerned only with the measurement of financial position and is not involved with measurement of results of operations.

**BASIS OF ACCOUNTING**

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of results of operations.

All government funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Measurable means that the amount of the transaction can be determined and available means that the amount of the transaction is collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. An availability period of 90 days was used. Revenues accrued include commissions (collected by another governmental unit and remitted to the District Attorney), other intergovernmental revenues, reimbursement for expenditures from the state, and incentives from the state. Revenues that are not considered susceptible to accrual include certain charges for fees and forfeitures. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred except that accumulated unpaid vacation and sick pay are not accrued and principal and interest on general long-term debt is recognized when due. Purchase of various operating supplies are regarded as expenditures at the time purchased.

**USE OF ESTIMATES**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
PARISHES OF LINCOLN AND UNION, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENT (CONTINUED)  
DECEMBER 31, 1997**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)  
BUDGETS AND BUDGETARY ACCOUNTING**

The district attorney adopted a budget for all the governmental fund types in accordance with state law and generally accepted accounting principles. State law requires the budget be amended if actual revenues or expenditures are anticipated to vary unfavorably from budgeted amounts by more than 5%. The district attorney's special revenue fund actual revenues and general fund expenditures exceeded budgeted amounts by more than 5% creating an unfavorable net variance of actual amounts compared to budgeted amounts in the general fund and a favorable net variance in the special revenue fund. The budget was not amended for the year ended December 31, 1997. Appropriations lapse at year-end and must be reappropriated for the following year to be expended.

**COMPARATIVE DATA**

Comparative total data for the prior year has been presented in the accompanying financial statements in order to provide an understanding of changes in the district attorney's financial position and operations. However, comparative (i.e., presentation of prior year totals by fund type) data has not been presented in each of the statements since its inclusion would make the statements unduly complex and difficult to read. Certain amounts for 1996 have been reclassified to conform to the 1997 presentation.

**VACATION AND SICK LEAVE**

Employees earn 12 days of vacation and sick leave each year. Vacation and sick leave must be used in the year earned.

**TOTAL COLUMNS ON STATEMENTS**

The total columns on the statements are captioned Memorandum Only (Overview) to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations, in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

**NOTE 2 – CASH AND CERTIFICATES OF DEPOSIT**

Cash includes cash on hand, amounts in demand deposits, interest bearing demand deposits and time deposits. Under state law, the district attorney may deposit funds in demand deposits, interest bearing demand deposits, money market accounts, or time deposits with state banks organized under Louisiana law and national banks having their principal offices in Louisiana.

Deposits (cash and certificates of deposit) are carried at cost which approximates market value. At December 31, 1997, the carrying amount of deposits was \$582,252 and the bank balance was \$582,901. The bank balance was covered by federal depository insurance and securities pledged by the banks. Some of the pledged securities are in the name of the pledging local agent bank in a custodial bank, rather than in the name of the District Attorney's Office. At December 31, 1997, \$111,451 of the bank balance is considered uncollateralized (Category 3) under the provisions of GASB codification CSO 106. There was also a balance of \$7,679 recorded as cash on hand at December 31, 1997, which was uncollateralized.

**DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT**  
**PARISHES OF LINCOLN AND UNION, LOUISIANA**  
**NOTES TO THE FINANCIAL STATEMENT (CONTINUED)**  
**DECEMBER 31, 1997**

**NOTE 3 – DUE FROM OTHER GOVERNMENTAL UNITS**

Amounts due from other governmental units consisted of the following:

Commissions and Fees from --		
City of Ruston	\$	1,068
Lincoln Parish Sheriff's Office		7,628
Salary Reimbursement from --		
Third Judicial District Judges		1,500
Title IV-D 12% Incentives Revenue from the State of La., DHR		2,797
Title IV-D Reimbursement Grant Monies from the State of La., DHR		5,288
Louisiana Commission on Law Enforcement		5,018
Total	\$	<u>24,299</u>

**NOTE 4 – CHANGES IN GENERAL FIXED ASSETS**

A summary of changes in general fixed asset equipment follows:

Balance -- January 1, 1996	\$	262,810
Additions		84,415
Deletions		<u>(21,488)</u>
Balance -- December 31, 1997	\$	<u>325,737</u>

**NOTE 5 – CONTINGENT CAPITAL LEASE**

The district attorney entered into a 36-month lease agreement as lessee for financing the acquisition of computer equipment and software. This lease agreement qualifies as a capital lease for accounting purposes (title transfers at the end of the lease term) and, therefore, the equipment has been recorded at the present value of the future minimum lease payments as of the date of inception. The following is an analysis of equipment leased under the capital lease as of December 31, 1997:

General Fixed Assets -- Equipment	\$	<u>78,105</u>
-----------------------------------	----	---------------

Lincoln and Union Parish Police Juries agreed to make the lease payments on the lease on behalf of the District Attorney.

The lease was for computer equipment and software purchased in December, 1995. Lincoln Parish Police Jury will make half of the required payments and Union Parish Police Jury will make half of the required payments.

**DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
PARISHES OF LINCOLN AND UNION, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENT (CONTINUED)  
DECEMBER 31, 1997**

**NOTE 5 – CONTINGENT CAPITAL LEASE (CONTINUED)**

The following is a schedule of the future minimum lease payments to be paid by Lincoln and Union Parish Police Juries under the capital leases, and the present value of the net minimum lease payments at December 31, 1997, for which the District Attorney is contingently liable:

Fiscal Year Ending December 31		\$	
1998		7,728	
1999		644	
Total minimum lease payments		8,372	
Less: Amount representing interest		(262)	
Present value of future minimum lease payments		\$ 8,090	

**NOTE 6 – INTERFUND RECEIVABLES AND PAYABLES**

Interfund balances at December 31, 1997, consisted of the following individual fund receivables and payables:

	Receivable	Payable	
General Fund	\$ 34,216	\$ 0	
Special Revenue Fund—Title IV—D	0	6,710	
Special Revenue Fund—Workless Check	0	22,771	
Special Revenue Fund—TCNET	0	322	
Agency Fund – Forfeitures	0	4,413	
	\$ 34,216	\$ 34,216	

**NOTE 7 – PENSION PLANS**

The District Attorney's Office contributes to the District Attorneys' Retirement System and the Parochial Employees Retirement System of Louisiana. The District Attorney and Assistant District Attorneys are members of the Louisiana District Attorneys' Retirement System. All other employees are members of the Parochial Employees Retirement System of Louisiana, if they are permanent employees working at least 28 hours a week.

The Parochial Employees Retirement System (PERS) is a cost-sharing, multiple-employer, defined benefit pension plan which is administered and controlled by a board of trustees. The PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. The Louisiana Legislature establishes and amends benefit provisions. The PERS issues a publicly available financial report that includes financial statements and required supplementary information for PERS. That report may be obtained by writing to Parochial Employees Retirement System of Louisiana, P.O. Box 14619, Baton Rouge, Louisiana 70899-4619, or by calling (504)628-1351.

**DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
PARISHES OF LINCOLN AND UNION, LOUISIANA  
NOTES TO THE FINANCIAL STATEMENT (CONTINUED)  
DECEMBER 31, 1997**

**NOTE 7 – PENSION PLANS (CONTINUED)**

The PERG has a Plan A and a Plan B, the District Attorney's Office participates in Plan A. Plan A members are required to contribute 3.5% of their annual covered salary and the District Attorney's Office is required to contribute at an actuarially determined rate. The rate for 1997, 1996, and 1995 was 7.75%, 7.25%, and 6%, respectively, of annual covered payroll. The contribution requirements of plan members and the District Attorney's Office are established and may be amended by the Louisiana Legislature. The District Attorney's contributions to PERG for the years ended December 31, 1997, 1996, and 1995 were \$15,895, \$14,429, and \$14,595, respectively, equal to the required contributions for each year.

The District Attorneys' Retirement System (DARS) is a defined benefit pension plan which provides retirement allowances and other benefits. It is a statewide retirement system which is administered and controlled by a board of trustees. The DARS provides retirement and disability benefits, and death benefits to plan members and beneficiaries. The Louisiana Legislature establishes and amends benefit provisions. The DARS issues a publicly available financial report that includes financial statements and required supplementary information for DARS. That report may be obtained by writing to District Attorneys' Retirement System of Louisiana, 2109 Decatur Street, New Orleans, Louisiana 70119, or by calling (504)647-5551.

Plan members are required to contribute 7% of their annual covered salary and the District Attorney's Office is required to contribute at an actuarially determined rate. The rate for the years ended June 30, 1998, 1997, 1996, and 1995 was 1.25%, 2.5%, 3.25% and 2.5%, respectively, of annual covered payroll. The contribution requirements of plan members and the District Attorney's Office are established and may be amended by the Louisiana Legislature. The District Attorney's contributions to DARS for the years ended December 31, 1997, 1996, and 1995 were \$3,030, \$2,464, and \$2,097, respectively, equal to the required contributions for each year.

**NOTE 8 – ON-BEHALF PAYMENTS**

Employees of the District Attorney's Office received salaries and fringe benefits from the State of Louisiana, Lincoln Parish Police Jury, and Union Parish Police Jury. The following is a summary of these on-behalf payments:

	1997	1996
<b>General Fund</b>		
Salaries	\$ 589,413	\$ 561,128
Fringe Benefits	41,230	42,119
Total On-Behalf Payments	\$ 630,643	\$ 603,247
<b>Special Revenue Funds</b>		
Salaries	\$ 36,949	\$ 33,051
Fringe Benefits	12,123	9,333
Total On-Behalf Payments	\$ 49,072	\$ 42,384

Fringe benefits paid by the State of Louisiana, the Lincoln Parish Police Jury, and the Union Parish Police Jury include pension plan contributions to the Parochial Employees Retirement System and the District Attorneys' Retirement System.

FINANCIAL STATEMENTS OF  
INDIVIDUAL FUNDS AND ACCOUNT GROUPS

## GENERAL FUND

To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
 PARISHES OF LINCOLN AND UNION, LOUISIANA  
 GENERAL FUND  
 COMPARATIVE BALANCE SHEETS  
 DECEMBER 31, 1997 and 1996

	1997	1996
<b>ASSETS</b>		
Cash	\$ 50,757	\$ 80,470
Certificates of Deposits	112,079	107,793
Due from Other Governmental Units --		
Commissions on Fines	10,188	15,275
Due from Other Funds	34,216	30,747
<b>TOTAL ASSETS</b>	<b>\$ 207,240</b>	<b>\$ 224,275</b>
<b>LIABILITIES AND FUND BALANCE</b>		
<b>LIABILITIES</b>		
Accounts Payable	\$ 1,095	\$ 9,498
Accrued Liabilities	30,521	17,412
<b>TOTAL LIABILITIES</b>	<b>\$ 31,616</b>	<b>\$ 26,910</b>
<b>FUND BALANCE</b>		
Unreserved and Undesignated	175,624	198,066
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ 207,240</b>	<b>\$ 224,976</b>

**DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
PARISHES OF LINCOLN AND UNION, LOUISIANA  
GENERAL FUND**

**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN  
FUND BALANCES—BUDGET (GAAP BASIS) AND ACTUAL  
YEAR ENDED DECEMBER 31, 1997**

WITH COMPARATIVE ACTUAL AMOUNTS FOR YEAR ENDED DECEMBER 31, 1996

	1997		VARIANCE FAVORABLE — (UNFAVORABLE)	1996
	BUDGET	ACTUAL		ACTUAL
<b>REVENUES</b>				
Grant	\$ 25,000	\$ 95,811	\$ 71,811	\$ 12,284
Interest Income	4,600	5,915	1,415	8,734
Intergovernmental	190,000	349,238	153,238	199,659
On-Behalf Revenue	490,807	491,843	(9,964)	433,247
Other Income	400	4,388	3,988	302
<b>TOTAL REVENUES</b>	<u>710,807</u>	<u>998,995</u>	<u>170,456</u>	<u>654,246</u>
<b>EXPENDITURES</b>				
Capital Outlay	48,500	83,164	(14,664)	4,621
Auto Expenses	3,000	4,660	(1,660)	2,708
Dues and Subscriptions	2,000	4,263	(2,263)	1,007
Employee Benefits	29,900	26,004	(1,404)	22,090
Insurance	99,175	93,603	(7,268)	56,244
Investigations	0	2,394	(2,394)	0
Office Expenses	4,000	11,679	(7,679)	3,376
Other	2,600	2,394	50	1,121
Payroll Taxes	6,922	9,400	(2,544)	7,968
Professional Fees	26,000	10,394	8	18,803
Rent	0	2,040	(2,040)	717
Repairs and Maintenance	1,000	2,717	(1,717)	1,722
Salaries	545,075	651,969	(105,893)	523,664
Telephone	5,000	9,549	(4,549)	5,266
Training and Seminars	5,000	5,760	2,260	3,764
Travel	29,000	24,182	(1,182)	9,006
<b>TOTAL EXPENDITURES</b>	<u>747,175</u>	<u>893,523</u>	<u>(152,352)</u>	<u>673,630</u>
<b>DEFICIENCY OF REVENUES UNDER EXPENDITURES</b>	<u>(36,368)</u>	<u>(19,528)</u>	<u>17,128</u>	<u>(19,382)</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Operating Transfers In	41,071	1,000	(50,111)	4,822
Operating Transfers (Out)	0	(4,916)	(4,916)	(3,899)
<b>TOTAL OTHER FINANCING USES</b>	<u>41,071</u>	<u>(2,916)</u>	<u>(44,527)</u>	<u>(127)</u>
<b>DEFICIENCY OF REVENUES AND OTHER SOURCES UNDER EXPENDITURES AND OTHER USES</b>	<u>4,403</u>	<u>(22,464)</u>	<u>(28,869)</u>	<u>(19,528)</u>
<b>FUND BALANCE—BEGINNING</b>	<u>228,000</u>	<u>198,000</u>		<u>217,286</u>
<b>FUND BALANCE—ENDING</b>	<u>\$ 232,403</u>	<u>\$ 175,532</u>		<u>\$ 198,000</u>

## SPECIAL REVENUE FUNDS

### Title IV – D Fund

To account for the receipt and expenditures of incentive payments and reimbursement grants from the Louisiana Department of Health and Human Resources, authorized by Act 117 of 1975, to establish family and child support programs compatible with Title IV – D of the social security act. The purpose of the fund is to enforce the support obligation owed by absent parents to their families and children, to locate absent parents, to establish paternity, and to obtain family and child support.

### Worthless Check Fund

To account for the receipt and use of the proceeds from fees collected in accordance with Louisiana Revised Statute 18:15, which provides that the District Attorney receives, from the principal to the offense, a prescribed amount upon collection of a worthless check. The fund may be used only to defray the salaries and expenses of the office of the District Attorney but may not be used to supplement the salary of the District Attorney.

### Third District Narcotics Enforcement Team (TDNET)

To account for the receipt and use of monies from various governmental and law enforcement agencies, grants, and forfeitures in the restriction and elimination of illegal sales and consumption of controlled dangerous substances in Lincoln and Union Parishes. The TDNET operates through an interagency cooperation with the Ruston Police Department, the Union Parish Sheriff's Department, the Lincoln Parish Sheriff's Department, and the District Attorney's Office. The TDNET is not legally separate from the District Attorney's Office.

**DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT**  
**PARISHES OF LINCOLN AND UNION, LOUISIANA**  
**SPECIAL REVENUE FUNDS**  
**COMBINING BALANCE SHEET**  
**DECEMBER 31, 1997**  
**WITH COMPARATIVE TOTALS FOR**  
**DECEMBER 31, 1996**

	TITLE			TOTALS	
	N-D	WORTHLESS CHECK	TNET	1997	1996
<b>ASSETS</b>					
Cash	\$ 84,458	\$ 3,821	\$ 48,060	136,137	\$ 141,793
Certificates of Deposit	18,216	58,817	0	116,732	110,913
Due from Other					
Governmental Units -					
Louisiana Commission on					
Law Enforcement	0	0	5,018	5,018	5,298
State of Louisiana -					
DHHR Grant	5,288	0	0	6,288	5,710
DHHR Incentives	2,787	0	0	2,787	3,041
<b>TOTAL ASSETS</b>	<b>\$ 121,746</b>	<b>\$ 102,138</b>	<b>\$ 53,078</b>	<b>\$ 279,972</b>	<b>\$ 286,755</b>
<b>LIABILITIES AND FUND EQUITY</b>					
<b>LIABILITIES</b>					
Accounts Payable	\$ 0	\$ 0	\$ 615	615	\$ 1,736
Due to Other Funds	6,710	22,771	323	29,803	30,447
<b>TOTAL LIABILITIES</b>	<b>6,710</b>	<b>22,771</b>	<b>897</b>	<b>30,418</b>	<b>32,183</b>
<b>FUND EQUITY</b>					
Fund Balances					
Unreserved and Undesignated	115,046	79,367	52,141	246,054	244,552
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$ 121,746</b>	<b>\$ 102,138</b>	<b>\$ 53,078</b>	<b>\$ 279,972</b>	<b>\$ 286,755</b>

DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
 PARISHES OF LINCOLN AND UNION, LOUISIANA  
 SPECIAL REVENUE FUNDS  
 COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND  
 CHANGES IN FUND BALANCE  
 YEAR ENDED DECEMBER 31, 1997  
 WITH COMPARATIVE TOTALS FOR  
 YEAR ENDED DECEMBER 31, 1996

REVENUES	WORTH- LESS		NET	TOTALS	
	TITLE N- O	CHECK		1997	1996
Fees	\$ 0	\$ 51,969	\$ 0	\$ 51,969	\$ 57,997
Grant	50,300	0	57,830	126,169	112,171
Incentives	57,247	0	0	57,247	59,177
Interest Income	808	4,054	0	5,020	6,995
Intergovernmental	0	0	41,828	41,828	37,863
On-Behalf Revenue	4,597	47,475	0	52,072	42,694
Other Income	40	0	1,098	1,048	0
<b>TOTAL REVENUES</b>	<b>153,092</b>	<b>104,292</b>	<b>80,694</b>	<b>308,139</b>	<b>316,797</b>
<b>EXPENDITURES</b>					
Capital Outlay	253	0	13,584	13,607	6,867
Auto Expense	0	0	0	0	0
Confidential Advances	0	0	23,526	23,526	19,445
Employee Benefits	6,611	6,614	1,245	12,695	11,652
Insurance	11,252	13,579	2,037	26,869	21,346
Investigation Supplies	0	0	4,176	4,176	1,088
Office Expense	1,023	62	1,744	2,609	3,112
Other	7	0	475	482	619
Payroll Taxes	1,368	1,417	393	3,017	2,550
Professional Fees	3,350	0	0	3,350	3,790
Repairs & Maintenance	0	0	2,103	2,103	1,597
Salaries	105,804	105,799	16,990	228,602	199,046
Telephone	1,219	0	8,335	9,554	9,296
Training & Seminars	760	0	190	910	2,563
Travel	5,132	0	1,082	6,214	2,863
<b>TOTAL EXPENDITURES</b>	<b>135,979</b>	<b>126,491</b>	<b>74,664</b>	<b>309,094</b>	<b>284,183</b>
<b>EXCESS (DEFICIENCY) REVENUES OVER (UNDER) EXPENDITURES</b>	<b>17,114</b>	<b>(24,000)</b>	<b>6,010</b>	<b>(202)</b>	<b>32,614</b>
<b>OTHER FINANCING SOURCES (USES):</b>					
Operating Transfers In (Out)	(1,960)	0	4,916	2,956	127
<b>EXCESS (DEFICIENCY) REVENUE AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES</b>	<b>15,154</b>	<b>(24,000)</b>	<b>10,926</b>	<b>2,001</b>	<b>32,741</b>
<b>BEGINNING FUND BALANCE</b>	<b>99,602</b>	<b>158,436</b>	<b>41,215</b>	<b>244,553</b>	<b>211,822</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 115,049</b>	<b>\$ 78,967</b>	<b>\$ 52,141</b>	<b>\$ 246,554</b>	<b>\$ 244,553</b>

DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
 PARISHES OF LINCOLN AND UNION, LOUISIANA  
 SPECIAL REVENUE FUNDS-- TITLE IV-- D FUND  
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN  
 FUND BALANCES--BUDGET (GAAP BASIS) AND ACTUAL,  
 YEAR ENDED DECEMBER 31, 1997  
 WITH COMPARATIVE ACTUAL AMOUNTS FOR  
 YEAR ENDED DECEMBER 31, 1996

	1997		VARIANCE -- FAVORABLE [UNFAVORABLE]	1996
	BUDGET	ACTUAL		ACTUAL
<b>REVENUES</b>				
Grant	\$ 132,907	\$ 99,333	\$ (42,574)	\$ 79,776
Incentives	55,000	57,247	2,247	59,177
Interest Income	0	666	666	605
Miscellaneous Income	0	49	49	0
On-Behalf Revenue	10,070	4,587	(5,483)	7,994
<b>TOTAL REVENUES</b>	<u>197,977</u>	<u>153,063</u>	<u>(44,914)</u>	<u>147,746</u>
<b>EXPENDITURES</b>				
Capital Outlay	0	253	(253)	417
Employee Benefits	6,342	5,811	531	5,900
Insurance	9,559	11,352	(2,243)	9,748
Office Expense	3,155	1,029	2,127	1,392
Other	5,775	7	5,768	377
Payroll Taxes	1,194	1,369	(214)	1,289
Professional Fees	0	3,350	(3,350)	2,730
Salaries	114,600	105,804	8,796	103,379
Telephone	2,000	1,219	781	1,498
Training and Seminars	0	760	(760)	920
Travel	5,000	5,139	(139)	2,963
<b>TOTAL EXPENDITURES</b>	<u>147,090</u>	<u>138,879</u>	<u>11,211</u>	<u>130,220</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	50,947	17,104	(33,843)	17,526
<b>OTHER FINANCING USES</b>				
Operating Transfers Out	(40,877)	(1,260)	39,617	(3,833)
<b>EXCESS OF REVENUES OVER EXPENDITURES AND OTHER USES</b>	10,070	15,844	\$ 5,074	12,704
<b>FUND BALANCE--BEGINNING</b>	<u>67,190</u>	<u>93,932</u>		<u>67,190</u>
<b>FUND BALANCE--ENDING</b>	<u>\$ 77,260</u>	<u>\$ 115,046</u>		<u>\$ 69,002</u>

DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
 PARISHES OF LINCOLN AND UNION, LOUISIANA  
 SPECIAL REVENUE FUNDS -- WORTHLESS CHECK FUND  
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN  
 FUND BALANCES -- BUDGET (GAAP BASIS) AND ACTUAL  
 YEAR ENDED DECEMBER 31, 1997  
 WITH COMPARATIVE ACTUAL AMOUNTS FOR  
 YEAR ENDED DECEMBER 31, 1996

	1997		VARIANCE - FAVORABLE (UNFAVORABLE)	1996
	BUDGET	ACTUAL		ACTUAL
<b>REVENUES</b>				
Fees	\$ 66,000	\$ 61,963	\$(3,037)	\$ 67,897
Interest Income	3,000	4,354	1,354	6,180
On-Benefit Revenue	68,227	47,475	(21,752)	34,700
<b>TOTAL REVENUES</b>	<u>117,227</u>	<u>103,792</u>	<u>(13,435)</u>	<u>98,777</u>
<b>EXPENDITURES</b>				
Employee Benefits	6,601	6,614	3,167	4,787
Insurance	9,054	13,570	(4,516)	11,308
Office Expense	0	62	(62)	642
Other	100	0	100	0
Payroll Taxes	1,273	1,417	(144)	999
Salaries	95,608	106,756	(9,992)	77,217
<b>TOTAL EXPENDITURES</b>	<u>117,036</u>	<u>128,461</u>	<u>(11,425)</u>	<u>95,242</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	191	(24,669)	(24,669)	3,535
<b>OTHER FINANCING USES</b>				
Operating Transfers Out	(191)	0	191	0
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES AND OTHER USES</b>	0	(24,669)	(24,669)	3,535
<b>FUND BALANCE--BEGINNING</b>	<u>88,700</u>	<u>103,400</u>		<u>88,501</u>
<b>FUND BALANCE--ENDING</b>	<u>\$ 88,700</u>	<u>\$ 78,731</u>		<u>\$ 103,436</u>

DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
 PARISHES OF LINCOLN AND UNION, LOUISIANA  
 SPECIAL REVENUE FUNDS -- TONET FUND  
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN  
 FUND BALANCES -- BUDGET (GAAP BASIS) AND ACTUAL  
 YEAR ENDED DECEMBER 31, 1997  
 WITH COMPARATIVE ACTUAL AMOUNTS FOR  
 YEAR ENDED DECEMBER 31, 1996

	1997		VARIANCE - FAVORABLE (UNFAVORABLE)	1996
	BUDGET	ACTUAL		ACTUAL
<b>REVENUES</b>				
Grant	\$ 25,000	\$ 37,530	\$ 12,530	\$ 32,401
Intragovernmental	20,000	41,826	21,826	37,663
Other Income	0	1,098	1,098	0
<b>TOTAL REVENUES</b>	<b>55,000</b>	<b>80,654</b>	<b>25,654</b>	<b>70,064</b>
<b>EXPENDITURES</b>				
Capital Outlay	7,500	13,554	(6,054)	6,540
Auto Expense	200	0	200	0
Confidential Advances	23,000	23,526	(526)	19,445
Employee Benefits	1,488	1,240	248	1,265
Insurance	3,300	2,037	1,263	0
Investigation Supplies	2,000	4,178	(2,178)	1,268
Office Expense	1,500	1,744	(244)	1,088
Other	1,125	475	650	241
Payroll Taxes	275	232	46	253
Repairs and Maintenance	1,600	2,103	(503)	1,327
Salaries	19,200	18,000	1,200	17,453
Telephone	8,000	8,335	(335)	7,711
Training & Seminars	3,500	190	3,310	1,133
Travel	0	1,082	(1,082)	0
<b>TOTAL EXPENDITURES</b>	<b>73,891</b>	<b>74,654</b>	<b>(1,763)</b>	<b>58,721</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(17,891)</b>	<b>6,040</b>	<b>23,931</b>	<b>11,343</b>
<b>OTHER FINANCING SOURCES</b>				
Operating Transfers In	0	4,215	4,215	5,007
<b>EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES</b>	<b>(17,891)</b>	<b>10,255</b>	<b>\$ 28,147</b>	<b>17,350</b>
<b>FUND BALANCE - BEGINNING</b>	<b>25,600</b>	<b>41,215</b>		<b>29,665</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 7,709</b>	<b>\$ 51,471</b>		<b>\$ 47,015</b>

## AGENCY FUND

### Forfeiture Fund

To account for the receipt and subsequent disbursement of funds received under the asset forfeiture law, relating to seizure and controlled dangerous substances, property forfeiture, and under the bond forfeiture law, relating to premiums on bail bond fees and bonds forfeited.

DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
 PARISHES OF LINCOLN AND UNION, LOUISIANA  
 AGENCY FUND—FORFEITURE FUND STATEMENT OF CHANGES  
 IN ASSETS, LIABILITIES, AND FUND EQUITY  
 YEAR ENDED DECEMBER 31, 1997

	BALANCE JANUARY 1 1997	ADDITIONS	DEDUCTIONS	BALANCE DECEMBER 31 1997
<b>ASSETS</b>				
Cash	\$ 211,905	\$ 357,716	\$ 405,355	\$ 164,267
Non-Cash Assets Seized	7,629	92,600	60,300	16,929
<b>TOTAL ASSETS</b>	<b>\$ 219,535</b>	<b>\$ 450,316</b>	<b>\$ 465,655</b>	<b>\$ 181,196</b>
<b>LIABILITIES AND FUND EQUITY</b>				
<b>LIABILITIES</b>				
Delinquent not yet forfeited	\$ 89,929	\$ 199,455	\$ 152,839	\$ 136,542
Judgments not yet Disbursed	129,309	319,287	405,355	40,231
Due to Other Funds	300	4,113		4,412
<b>TOTAL LIABILITIES</b>	<b>\$ 219,538</b>	<b>\$ 519,855</b>	<b>\$ 558,204</b>	<b>\$ 181,186</b>
<b>FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$ 219,535</b>	<b>\$ 519,855</b>	<b>\$ 558,204</b>	<b>\$ 181,186</b>

GENERAL FIXED ASSETS ACCOUNT GROUP

To account for all fixed assets owned by the District Attorney's Office.

DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
 PARISHES OF LINCOLN AND UNION, LOUISIANA  
 COMPARATIVE STATEMENT OF GENERAL FIXED ASSETS  
 DECEMBER 31, 1997 AND 1996

	<u>1997</u>	<u>1996</u>
<b>GENERAL FIXED ASSETS</b>		
Equipment	\$ <u>308,790</u>	\$ <u>285,013</u>
<b>TOTAL GENERAL FIXED ASSETS</b>	<b>\$ <u>308,790</u></b>	<b>\$ <u>285,013</u></b>
<b>INVESTMENT IN GENERAL FIXED ASSETS</b>		
Property Acquired From --		
Contributions from Other Governmental Units	\$ <u>61,106</u>	\$ <u>61,106</u>
Special Revenue Funds	<u>84,268</u>	<u>80,480</u>
General Fund	<u>173,459</u>	<u>154,269</u>
<b>TOTAL INVESTMENTS IN GENERAL FIXED ASSETS</b>	<b>\$ <u>308,790</u></b>	<b>\$ <u>285,013</u></b>

DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
 PARISHES OF LINCOLN AND UNION, LOUISIANA  
 STATEMENT OF CHANGES IN GENERAL FIXED ASSETS  
 YEAR ENDED DECEMBER 31, 1997

GENERAL FIXED ASSETS—JANUARY 1	\$	966,919
ADDITIONS		
Special Revenue Funds		19,608
General Fund		70,607
TOTAL ADDITIONS		<u>90,215</u>
DELETIONS		
General Fund		<u>(21,499)</u>
GENERAL FIXED ASSETS—DECEMBER 31	\$	<u>1,035,723</u>

OTHER SUPPLEMENTARY REPORTS AND INFORMATION

**DON M. McGENEE**  
A Professional Accounting Corporation  
P.O. Box 1344  
808 North Terrell  
Ruston, Louisiana 71273-1344

**INDEPENDENT AUDITORS REPORT ON COMPLIANCE  
AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
BASED ON AN AUDIT OF GENERAL PURPOSE  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

Honorable Robert W. Levy  
District Attorney of the  
Third Judicial District  
Parishes of Lincoln and Union, Louisiana

I have audited the general purpose financial statements of the District Attorney of the Third Judicial District as of and for the year ended December 31, 1997, and have issued my report thereon dated June 26, 1998. I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States.

#### Compliance

As part of obtaining reasonable assurance about whether the District Attorney's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws and regulations, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

#### Internal Control Over Financial Reporting

In planning and performing my audit, I considered the District Attorney's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting.

However, I noted certain matters involving the internal control over financial reporting and its operation that I consider to be a reportable condition. Reportable conditions involve matters coming to my attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in my judgment, could adversely affect the District Attorney's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. This reportable condition is described below.

It came to my attention that the District Attorney's Office has too few personnel involved in the accounting systems to have adequate separation of duties for internal control. I consider this to be a reportable condition as defined above.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, I believe the reportable conditions described above is a material weakness.

This report is intended for the information of management of the District Attorney's Office, the Office of Family Security for the Provision of Child Support Services, the Louisiana Commission on Law Enforcement and Administration of Criminal Justice, and the Legislative Auditor. However, this report is a matter of public record and its distribution is not limited.



Don M. McGhee  
Certified Public Accountant  
June 26, 1999

**DISTRICT ATTORNEY OF THE THIRD JUDICIAL DISTRICT  
PARISHES OF LINGUIAN AND LUMON, LOUISIANA  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED DECEMBER 31, 1997**

PROGRAM ORATORY PASS—TRAVEL ORATORY PROGRAM TITLE	START EFFECTIVE DATE	FEDERAL CFDA NUMBER	FY—FUNDING ELEMENTS NUMBER	PROGRAM CHARGING AMOUNT	DISBURSE— RENTS/ EXPENSE— TRAVEL
<b>U.S. Department of Health and Human Services</b>					
Passed through					
Louisiana Department of Social Services --					
Office of Family Support for the Protection of Child Support Enforcement Services	Before 1-1-97 After 6-30-97	15-780	855-1081-08	900,895 971,050	69,798 87,868 156,867
Child Support Enforcement Title IV-D					
Total Department of Health and Human Services				202,742	96,867
<b>U.S. Department of Justice</b>					
Victims Against Women Fund	11-1-96				
Passed through					
Louisiana Commission on Law Enforcement and Administration of Criminal Justice --					
Drug Section	Before 12-1-97 After 12-31-97	15-679	96-01-8-03-8708 97-01-8-03-8328	97,790 44,076	46,258 4,207
Drug Control and Systems Improvement -- Forensic Unit	11-1-96	15-679	96-01-8-25-8008 97-01-8-25-8004	23,481 88,795	27,297 2,954 36,874
Narcotics Task Force					
PFA--Trafficking Program					
Total Department of Justice				202,742	96,867
<b>TOTAL FEDERAL AWARDS</b>				<b>405,484</b>	<b>193,734</b>